

British Powerlifting Board Agenda 17 April 2026 Minutes

1030am-12noon

DRAFT

1. Welcome, Apologies, Conflicts of Interest

2. ***Approval of Minutes of Meeting March 2026 Approved***

3. Items for Decision

a) Expenses Policy (AT)

Generally agree with further feedback to follow.

b) Coach Funding (MB)

Support agreed for targeted travel funding to assist key teams internationally.

4. Governance Update

a. Finance (TC)

Finance generally on track SBD final allocations to be confirmed.

b. Audit Sub – committees (TC)

Work progressing well – revised terms of reference due to next Board.

5. CEO – Key Items for board attention (CM)

a. CEO Report

This update focused on the positive feedback on competitions to date, coach licensing progress, open forums , performance and governance.

b. Anti-doping update/DC update

An update was provided to Board.

6. Matters raised to the Chair by sub committees/board members

NOne

ATTACHMENT 2 EXPENSES

Version control

3a) British Powerlifting Volunteer Expenses Policy (Draft)

1. Purpose

This policy sets out the circumstances under which volunteers, referees, and

organisational members of British Powerlifting may claim expenses or receive

fixed volunteer payments while supporting the development of the sport and

the delivery of competitions, including British National Championships.

2. Scope

This policy applies to:

- Executive members
- Board members
- Committee members
- Approved volunteers and referees supporting British Powerlifting activities

and national level competitions

3. Reasonable Expense Claims

Executive, Board, and Committee members may claim reasonable, preapproved expenses incurred directly in support of British Powerlifting activities. Eligible expenses may include:

- Travel undertaken for official British Powerlifting business

ADD MILEAGE GUIDANCE

- Accommodation when required for meetings, events, or competitions
- Subsistence costs while travelling on British Powerlifting business
- Other costs necessary for fulfilling official duties, subject to prior approval

All expenses must be supported by valid receipts and submitted in accordance with

British Powerlifting's reimbursement procedures. **Submission of fraudulent claims**

4. Volunteer and Referee Payments for British National Championships

To recognise the commitment and time contributions of volunteers and referees, British Powerlifting provides the following fixed daily payment:

- £60 per day **CAP** for each day of volunteering or refereeing at a British National

Championship event CLAIM option to pay per session

This payment is intended to offset personal costs associated with participation and does not affect the ability to claim additional eligible expenses, where applicable and approved.

5. Approval and Submission

- All expense claims must be submitted within the timeframe specified by British Powerlifting's finance procedures WITHIN 3 MONTHS OF THE EVENT
- Claims must be reviewed and approved by the designated officer or committee before reimbursement. ADD BOARD
- Payments for national championship volunteering will be processed based on verified attendance records.

6. Compliance

All individuals claiming expenses or receiving volunteer payments must follow this policy and act in the best interests of British Powerlifting, ensuring funds are used responsibly and only for legitimate organisational purposes.

DETAIL EMAIL FOR CLAIMS SUBMISSIONS

Add josh from chat

Also:

1 - Do we need anything about reasonableness of expenses (e.g. first class train tickets vs standard, premium hotels vs budget etc)

2 - Conflicts of interest - who approves claims for the approvers? People shouldn't approve their own.

3 - What about clawing back money or regular auditing of expenses?

4 - What receipts are acceptable?

5 - Any time limit on making expense claims?

6 - What about if planned expenses have to be cancelled? (e.g. Someone is booked but doesn't attend?)

7 - What about shared costs, like car or accommodation sharing?

8 - Escalation or dispute process?

INTERNATIONAL REFEREES POLICY

ATTACHMENT 3 TRAVEL FUNDING

3b) Increased funding for:

- Head Coaches and Assistant Head Coaches for World Internationals that require long haul flights and the costs incurred
- Add another 2 assistant coaches for the international warm up areas to have accommodation paid

Rationale: Only Get Accreditation for Warm Up Area if you stay in designated hotels which are expensive means difficult to get assistant coaches.
