



Date – 18th June 2024

Policy Review Officer Vacancy

As we as a federation advance in age, the laws by which we are governed evolve, and societies expectations and requirements change, I have taken the decision to create a new role. The Policy Review Officer (PRO) will work in conjunction with myself (CEO) in reviewing our current policies and procedures, with a view to modernizing policies within our framework.

Job Role and expectations.

- 1 The PRO is a volunteer non-executive level position within the organization reporting to the CEO.
- 2 Responsible for reviewing policy alongside the CEO. Duties shall include, but not be limited to.
 - Work with the CEO in current policy review.
 - Scrutinizing emerging policy proposals and monitoring policy developments which impact on our operation and membership.
 - Be a point of contact for our membership to help them understand current and developing policy, and suggested changes.
 - Develop and maintain relationships with partners to foster a feeling of progression in our federations thinking.
 - Endeavour to assist the federation to adhere to policies of our wider governing bodies, to give us more opportunities for funding and development.
 - Assist other British Powerlifting Officers in Policy writing for their office.
- 3 Experience and Qualifications.
 - Have experience in policy writing and review.
 - Must be a 100% committed British Powerlifting Member.
 - Must be competent in IT skills.
 - Must be able to communicate effectively with all levels of people involved in Powerlifting.

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- Must already have, or be able to develop a good working relationship with the CEO, other Board Members and officers of British Powerlifting.

4 Other Requirements.

- Be willing to sign a British Powerlifting volunteer agreement.
- Be knowledgeable in our current By Laws / Articles of association.
- Possess the ability to work as part of a team.

Please forward any applications along with a CV to.

James.brincat-smith@britishpowerlifting.org

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